

Student Organization Name: **Berkeley Carillon Guild**

Date Prepared: September 24, 2009

Date Amended: August 26, 2015

Date Approved (LEAD Center staff):

Approved by (LEAD Center staff):

## **ARTICLE I – Name**

Section 1: The name of this organization shall be the Berkeley Carillon Guild of the University of California at Berkeley, formerly known as “Carillon Musicians”.

## **ARTICLE II – Purpose**

Section 1: The purpose of this organization shall be:

[1.] To foster relationships among students, alumni, and staff of the Sather Tower Carillon at UC Berkeley.

[2.] To address the problems of new and continuing carillon students on campus.

[3.] To provide awareness regarding the Berkeley carillon program to the campus and community.

## **ARTICLE III – Membership**

Section 1: The membership is open to current and past carillon students, as well as staff of the Sather Tower Carillon. No other restrictions exist.

Section 2: Only currently registered students, faculty and staff may be active members in a registered student organization. Only active members may vote or hold office.

Section 3: We will not haze according to California State Law. We will not restrict membership based upon race, color, national origin, religion, sex, gender identity, pregnancy (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (including membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services.)

## **ARTICLE IV - Officers/Elections**

Section 1: The officers of the Berkeley Carillon Guild shall consist of President, Vice-President, Secretary and Treasurer.

Section 2: Officers shall be nominated at the beginning of every academic year. Elections shall take place at a scheduled meeting.

Section 3: The President(s) shall preside at all meetings of the club, prepare an agenda for each meeting, represent the club, and supervise the activities of the club. The President(s) shall also keep a record of all club meetings, read to the club all official communications, and attend to the correspondence of the club. The President(s) votes only to break a tie vote on issues.

Section 4: The Treasurer shall receive and withdraw all monies of the club. He/She shall make written reports for all receipts and expenditures. Dues may be collected by a majority vote of the active membership. If dues are collected, the club will determine the amount to be collected and the time and procedure for collecting this amount.

Section 5: An officer may be removed or replaced by a two-thirds (2/3) vote of the active members present at an announced meeting. In the event of a presidential impeachment, the remaining officers will nominate and elect a replacement.

### **ARTICLE V - Meetings**

Section 1: Meetings shall be called by the President and shall be held at least twice every semester. This excludes special events and club activities. No quorum shall exist.

Section 2: In the event of an emergency meeting, members shall be notified via e-mail and at least 24 hours in advance.

### **ARTICLE VI - Constitutional Amendments**

Section 1: This constitution may be amended at any regular meeting by a two-thirds (2/3) vote of the present membership in an announced meeting. Only active members may propose an amendment to current officers.

Section 2: Active, voting membership shall be given at least 24 hours between the proposed amendment and a final vote.

Section 3: All amendments, additions or deletions to this document must be filed with the LEAD Center in 102 Hearst Gym.

### **ARTICLE VII – Dissolution**

Section 1: Dissolutions shall be discussed and, if necessary, resolved by a majority of votes.

Section 2: When questions of procedure arise, Robert's Rules of Order will be the reference guide. Inquiries or conflicts of interest that cannot be resolved through discussion will always be put to a majority-rules vote.

Section 3: All unspent ASUC funds shall remain the property of the ASUC; all Graduate Assembly funds shall remain the property of the Graduate Assembly. After 5 or more years of inactivity, any privately obtained funds left in accounts will be donated to the ASUC carry forward account.

Section 4: Funds that are not acquired from the ASUC will be donated to the person(s) in charge of the Sather Tower carillon. Money may be used for carillon-related purposes only.